

REGULATIONS

§1

Actia Forum Limited Liability Company, registered in Gdynia, Pułaskiego 8 Street, 81-368 Poland, NIP: 5862050168, the organizer of the Transport Week 2023 shall hereinafter be referred to as the “Organizer”.

§2

Conference participant shall hereinafter be referred to as the “Participant”.

§3

Transport Week Conference takes place in Gdynia on the 12th and 13th of March 2024.

§4

In order to participate in the conference, Participant needs to register via the online form:

<https://docs.google.com/forms/d/e/1FAIpQLSfdoN4C7rCYkw-VnU0Sovv362kqWfUs4rywv2KZUbMNm0NvuA/viewform>

§5

A person registered by the form provided in §4, agrees to the processing of data by the Organizer. Participant accept the regulation: I give my consent to the processing of my personal data (e-mail address) contained in the application, in connection with art. 6 clause 1 lit. a) Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (GDPR). I can withdraw my consent at any time. The administrator of personal data contained in the application is ACTIA FORUM Limited Liability Company, based Pułaskiego 8 Street, 81-368 Gdynia, Poland. Personal data is processed in order to enable participation in a conference, based on art. 6 clause 1 lit. a) Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR). Personal data is stored for the subscription period. The applicant has the right to access his personal data, rectify it and submit a complaint to the President of the Office for Personal Data Protection. Providing personal data is voluntary, it does not result from regulations, failure to provide them will result in the inability to order. Based on personal data, no automated decisions are made, including no profiling.

§6

The received registration form constitutes the basis for invoice issuance. The invoice will be issued and sent by the Organizer.

§7

The cost of participation in the conference includes:

- participation in conference;
- access to the conference materials;
- welcome reception, coffee breaks, lunch, networking dinner.

§8

By Sending completed registration form the Participant is required to comply with the hereof Regulations of participation at the Transport Week. Upon the receipt of the registration form, the Organizer will issue and send an invoice.

§9

The person signing the registration form on behalf of the Participant declares that it has adequate power to act for and on behalf of the Participant, in particular, to conclude an agreement with the Organizer.

§10

The Participant shall transfer the payment referred to hereinabove to the bank account of the Organizer not later than 1 week before the commencement of the Conference:

PLN: 35 1440 1026 0000 0000 0311 2802

BIC (Swift): BPKOPLPW

§11

The Participant shall make payment in the amount of 100% of a gross fee not later than 1 business day before the commencement of the conference. Making the payment to the bank account of the Organizer before the commencement of the conference is the condition for participation.

The conferences listed below are separate events. In order to participate in any of them, you must indicate your participation in the registration form.

Conference 2024 fees:

- Until February 29, 2024:
 - Two days of conference: 190 euro + VAT
 - 1st Day of the conference: 130 euro + VAT
 - 2nd Day of the conference: 130 euro + VAT
- In March 2024:
 - Two days of conference: 250 euro + VAT
 - 1st Day of the conference: 160 euro + VAT
 - 2nd Day of the conference: 160 euro + VAT
- Important Information about Cancellations/Refunds/Substitutions
- Refund requests will be honored if received in writing by March 1, 2024
- Cancellations received after March 1, 2024 and 'no shows' will be subject to the full conference rate
- Substitutions may be made by contacting the: gabriela@actiaforum.pl

§12

The participant has the right to resign from participation at the conference on the below-mentioned conditions:

- In case of resignation from participation in the conference, the person registered shall send an official notification at gabriela@actiaforum.pl / monika.rogo@actiaforum.pl

- In case of resignation from participation within a period shorter than seven days before the commencement of the conference, the person registered will be charged with an amount equal to 100% of the participation fee.

§13

Failure to cancel the participation and not participating in the conference results in full charge for participation.

§14

Another employee of a company may participate in the conference instead of the person registered in the form, upon prior notification of the Organizer.

§15

If the Participant comes for the conference and has positive Covid-19 test, which will be made in Poland, the Organizer will return 100% of conference fee after receiving the proof from the Participant that mentioned conditions are fulfilled by him.

§16

The Organizer reserves the right to make changes to the agenda contest and schedule, change the conference venue, date and cancel the entire Conference. In such case the conference fee will be returned to participants.

§17

To assure fans' safety during these pandemic situation, all tickets are subject to restrictions and requirements put in place by venues, teams, or government authorities as it pertains to proof of COVID- 19 vaccination, proof of negative COVID-19 test, social distancing, wearing personal protective equipment, age restrictions, or similar measures (see venue/team website for more details). If the event is held without Participants, you will receive a refund as if the event were cancelled.

The participation depends on the order of registration/application and actual acts of polish law (regulations) which are available on the website - www.gov.pl.

§18

The Organizer reserves the right to add a Participant's e-mail address to the conference newsletter mailing list.

§19

The Organizer reserves the right to take photos of the conference. The obtained photos will be used for promotional, reporting and advertising purposes.

§20

The Participants of the Transport Week, hereby give their consent to personal data processing by the data Administrator – Actia Forum Limited Liability Company, based in: Pułaskiego 8, 81-368 Gdynia Poland. , In order to achieve the conference aims and objectives. The data administrator will also process the data for marketing purposes under Article 6(1)(f) of the General Data Protection Regulation (GDPR) – the Administrator’s legitimate interest. Personal data will be processed for the period necessary to achieve the conference aims and objectives.

The data will also be processed until the Administrator achieves marketing purposes. The conference participant is allowed not only to access their data but also to correct or delete it, limit the processing, and also to object the processing.

Each conference participant is also allowed to transfer the given data.

Giving personal data and allowing its processing is voluntary, however, it is required in order to participate in the conference. The participant is allowed to withdraw their consent at any moment and it will not affect the lawfulness of processing based on the consent before its withdrawal. However, the withdrawal of the consent excludes the participant from the conference. Data will be used neither in automated decisions nor in profiling.

Each participant of the competition has the right to lodge a complaint with the supervisory authority.

§21

Contact persons:

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